

## Step 1

### Designate a U.S. Agent

Your U.S. Agent must be physically located in the United States and available 24 hours a day for FDA to contact with questions about shipments and to schedule inspections. You must list your U.S. Agent in your FDA registration.

## Step 2

### Register with FDA

You must register with FDA if you manufacture, process, pack, or store food for human or animal consumption. You must renew your FDA registration between October 1 and December 31 of even-numbered years.



# HOW TO EXPORT FOOD TO THE U.S.A.

### Label Your Products

Labeling mistakes are one of the leading causes for food to be denied entry into the USA. FDA's regulations are strict and extensive, and include everything from the ingredients list to the font sizes used. Be sure to review the regulations thoroughly.

### Submit Prior Notice

When your product is properly labeled and ready to ship, you must inform FDA that your shipment will be arriving to the USA. When to file Prior Notice with FDA depends on the shipment's mode of transport.

## Step 3

## Step 4

Registrar Corp can act as a U.S. Agent for a facility. Registrar Corp Regulatory Specialists can properly register a facility with FDA, review product labels for FDA compliance, and submit Prior Notice to FDA.